

ALIGNSURE

2026 NEW YORK

Healthcare Compliance Reporting Calendar

Prepared by
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How to Use This Calendar

This calendar covers the major federal and New York State compliance reporting obligations facing healthcare organizations. Each deadline is mapped to the role most likely responsible and the regulation that creates the obligation. Use this as your team's operating reference for filing windows, posting requirements, training cycles, and incident-triggered reporting.

Obligation Categories:

-  HIPAA / HITECH
 - Privacy, security, breach notification, and workforce training obligations under federal law.
-  OSHA
 - Workplace safety recordkeeping, posting, and electronic reporting requirements.
-  Workers' Compensation
 - New York employer reporting obligations for workplace injuries (Form C-2F).
-  Data Privacy (SHIELD Act)
 - New York's data breach notification requirements for private information.
-  Certificates of Insurance
 - Proof of coverage obligations for contracting and renewals.
-  ADA / Employment
 - Accessibility, essential duties documentation, and EEO-1 federal reporting.

LOOK FOR THE 'ALWAYS-ON' BAR AT THE BOTTOM OF EACH QUARTERLY PAGE FOR OBLIGATIONS TRIGGERED BY EVENTS, NOT CALENDAR DATES

Q1 2026

Key Compliance Deadlines for Q1 2026

MONTH	OBLIGATION	DEADLINE	RESPONSIBLE ROLE
JAN	OSHA LOG CLOSEOUT	BEFORE FEB 1	EHS / SAFETY LEAD
JAN	HIPAA RISK ASSESSMENT	ANNUAL (Q1 Best Practice)	CISO / PRIVACY OFFICER
FEB 1	OSHA 300A POSTING BEGINS	FEB 1	EHS / SAFETY LEAD
FEB	HIPAA POLICY REVIEW	ANNUAL (Q1 Best Practice)	PRIVACY OFFICER / COMPLIANCE
MAR 2	OSHA ITA ELECTRONIC SUBMISSION	MAR 2	EHS / SAFETY LEAD

Q2 2026

Key Compliance Deadlines for Q2 2026

MONTH	OBLIGATION	DEADLINE	RESPONSIBLE ROLE
APR 15	NYDFS PART 500 CERTIFICATION	APRIL 15	CISO / CCO
APR 30	OSHA 300A POSTING ENDS	APR 30	EHS / SAFETY LEAD
MAY - JUN	EEO-1 COMPONENT 1 FILING	WINDOW (CHECK EEOC)	HR / DEI LEAD
Q2	HIPAA WORKFORCE TRAINING	ANNUAL	PRIVACY OFFICER / HR

Q3 2026

Key Compliance Deadlines for Q3 2026

MONTH	OBLIGATION	DEADLINE	RESPONSIBLE ROLE
JUL - AUG	MID-YEAR POLICY REVIEW	BEST PRACTICE	COMPLIANCE OFFICER
JUL - AUG	COI RENEWAL TRACKING	30-60 DAYS BEFORE EXPIRATION	RISK MANAGER / PROCUREMENT
AUG - SEPT	WORKERS' COMP E-MOD REVIEW	BEFORE RENEWAL	RISK MANAGER / CFO
SEP	PRE-RENEWAL STEWARDSHIP PREP	BEFORE Q4 MEETINGS	RISK MANAGER /CFO

Q4 2026

Key Compliance Deadlines for Q4 2026

MONTH	OBLIGATION	DEADLINE	RESPONSIBLE ROLE
OCT - NOV	BUDGET CYCLE: COMPLIANCE SPEND	INTERNAL (Q4)	COMPLIANCE OFFICER / CFO
OCT - NOV	INSURANCE RENEWAL + STEWARDSHIP	BEFORE RENEWAL BINDS	RISK MANAGER / CFO
DEC	YEAR-END OSHA LOG CLOSEOUT	BEFORE DEC 31ST	EHS / SAFETY LEAD
DEC	HIPAA ANNUAL BREACH REPORT	WITHIN 60 DAYS OF YEAR END	PRIVACY OFFICER

Quick Reference: Annual Deadlines

Key compliance obligations at a glance

OBLIGATION	DEADLINE	ROLE	SOURCE
OSHA 300A POSTING	FEB 1 - APR 30	EHS / SAFETY	29 CFR 1904.32
OSHA ITA SUBMISSION	MAR 2 ANNUALLY	EHS / SAFETY	29 CFR 1904.41
HIPAA RISK ASSESSMENT	ANNUAL (Q1)	CISO / PRIVACY	45 CFR 164.308
HIPAA WORKFORCE TRAINING	ANNUAL NEW HIRES	PRIVACY / HR	45 CFR 164.530
EEO-1 FILING	MAY-JUN	HR / DEI	TITLE VII
NY BIENNIAL STATEMENT	ANNIVERSARY MONTH EVERY 2 YEARS	CORP SECRETARY	NY DOS

Always-On: Event-Triggered Obligations

These are not calendar dates. Your team must be ready year-round.

WC First Report of Injury (C-2F)

Deadline: Within 10 days of employer knowledge

Role: HR / Safety

Source: NY Workers' Compensation Law

Note: Insurer may e-file, but employer's clock starts at knowledge of injury.

SHIELD Act Breach Notification

Deadline: Within 30 days of discovery

Role: CISO / Privacy Officer / General Counsel

Source: GBL § 899-aa (amended 2024)

Note: Definition expanded March 2025 to include medical and health insurance data.

HIPAA Breach Notification

Deadline: No later than 60 days from discovery

Role: Privacy Officer / General Counsel

Source: 45 CFR 164.404-408

Note: 500+ individuals requires immediate HHS OCR notification plus prominent media notice.

COI Verification

Deadline: At contracting and every renewal

Role: Risk Manager / Procurement

Source: NYDFS Article 5

Note: NY requires WCB Forms C-105.2 / U-26.3 for WC proof. ACORD alone often not acceptable.

ALIGNSURE

Stay ahead of every deadline on this calendar

AlignSure automates regulatory calendar tracking, evidence collection, and reviewer coordination for healthcare organizations.

Every obligation in this calendar is built into the platform. Deadlines trigger automated workflows. Evidence is identity-bound and audit-ready. Your compliance team spends less time chasing paperwork and more time on the work that actually matters.

See how it works at alignsure.com

Or email us at hello@alignsure.com

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